



**CITY OF AUBURN  
PUBLIC WORKS COMMITTEE**

**March 1, 2010**

**DRAFT MINUTES**

**I. CALL TO ORDER**

Chair Sue Singer called the meeting to order at 3:30 p.m. in Council Chambers, located on the first floor of Auburn City Hall, 25 West Main Street, Auburn, Washington. Committee members present were: Sue Singer, acting as Committee Chair in the approved absence of Chairman Rich Wagner, Member Bill Peloza, and Councilmember John Partridge. Also present during the meeting were: Mayor Pete Lewis, Public Works Director Dennis Dowdy, City Engineer/Assistant Director Dennis Selle, Assistant City Engineer Ingrid Gaub, Utilities Engineer Dan Repp, Maintenance and Operations Manager Randy Bailey, Project Engineer Ryan Vondrak, Street Systems Engineer Seth Wickstrom, Project Engineer Jacob Sweeting, Traffic Engineer Pablo Para, Transportation Planner Joe Welsh, Engineering Aide Amber Mund, Storm Drainage Engineer Tim Carlaw, Water Quality Control Coordinator Chris Thorn, Environmental Planner Jennifer Shih, Senior Planner Chris Andersen, City Attorney Dan Heid, Financial Planning Manager Karen Jester, Director of Human Resources Brenda Heinemann, Citizens Mara Heiman, Nick Perius, and Wayne Osborne, and Department Secretary Jennifer Rigsby.

**II. CONSENT AGENDA**

**A. APPROVAL OF MINUTES**

It was moved by Member Peloza, seconded by Member Partridge, that the Committee approve the Public Works Committee minutes for date, February 16, 2010.

Chair Singer asked that "or higher retaining wall on the east side" be included at the end of the sentence "The project is maximizing the area between the existing steep slope and the wetlands, any widening in the future will likely impact the wetlands and require significant wetland mitigation," page 5, paragraph 3.

Motion carried 3-0.

**B. PERMISSION TO ADVERTISE FOR BIDS FOR PROJECT NO CP0762, LES GOVE NEIGHBORHOOD IMPROVEMENTS – PHASE 2**

Project Engineer Vondrak was present. Chair Singer asked if there has been any progress made regarding the line of sight issue in the area. Mayor Lewis responded that staff is working on the issue.

It was moved by Member Peloza, seconded by Councilmember Partridge, that the Committee recommend Council grant permission to advertise for bids for Project No. CP0762, Les Gove Neighborhood Improvements – Phase 2.

Motion carried 3-0.

C. APPROVE CHANGE ORDER NO. 2 TO CONTRACT NO. 09-08 FOR PROJECT NO. CP0904, 2009 CITYWIDE SIDEWALK REPAIR PROJECT

Street System Engineer Wickstrom answered questions asked by Chair Singer regarding the Budget Status Sheet. Wickstrom confirmed that the remaining funds from 2009 will be carried forward to 2010.

Member Peloza commented on an area of sidewalk on SE 112<sup>th</sup> Street that is in need of repair. Street System Engineer Wickstrom asked that Member Peloza send the pictures and information about the location to him to be added to the list of potential repair locations. Chair Singer recommended a method for citizens to report sidewalks in need of repair be generated. Mayor Lewis said he would look into it.

Street System Engineer Wickstrom answered questions asked by Councilmember Partridge about the difference between Change Order No. 1 and Change Order No. 2.

Councilmember Partridge asked how sidewalks are chosen to be included in the project. Assistant Director/City Engineer Selle responded that Maintenance and Operations staff provide input regarding sidewalk conditions, as well as Council, other City staff, and citizens. Selle discussed how locations are prioritized. Councilmember Partridge asked if there was data that reports how many miles of sidewalk have been repaired to date. Street System Engineer Wickstrom will provide a map.

It was moved by Member Peloza, seconded by Councilmember Partridge, that the Committee recommend Council approve Change Order No. 2 to Contract No. 09-08 for Project No. CP0904, 2009 Citywide Sidewalk Repair Project.

Motion carried 3-0.

D. APPROVE AMENDMENT NO. 2 TO CONSULTANT AGREEMENT NO. AG-C-344 WITH CH2M HILL FOR ENGINEERING SERVICES FOR PROJECT NO. C201A, M STREET SE GRADE SEPARATION PROJECT

Project Engineer Sweeting presented an enlarged map of the project area to the Committee. Sweeting explained the amendment to the consultant agreement includes Right-of-Way negotiations and the design of the King County sewer line relocation. Chair Singer verified that King County is funding the relocation. Sweeting confirmed and stated the City is relocating a storm drain line in the same location as the King County sewer line and there will be cost savings for the City.

The Committee and Project Engineer Sweeting reviewed the project map. Project Engineer Sweeting answered questions asked by Councilmember Partridge regarding property acquisition. Project Engineer Sweeting briefly discussed relocation assistance for property owners affected by the project. Sweeting discussed the term "true cost estimate," following questions asked by Member Peloza.

Assistant Director/City Engineer Selle discussed the extension of the scope of the consultant contract, following questions asked by Councilmember Partridge. Chair Singer asked if the Consultant or City staff will be contacting property owners about property acquisition. Project

Engineer Sweeting stated that staff has been in contact with several of the property owners however the Right-of-Way negotiations will be handled by the consultant.

Chair Singer asked when the last neighborhood meeting regarding the project was held. Sweeting answered that there was a meeting in October 2009.

It was moved by Member Pelosa, seconded by Councilmember Partridge, that the Committee recommend Council approve Amendment No. 2 to Consultant Agreement No. AG-C-344 for Project No. C201A, M Street SE Grade Separation Project.

Motion carried 3-0.

### **III. ISSUES**

- A. RESOLUTION NO. 4567 AUTHORIZING THE MAYOR TO EXECUTE AN INTERAGENCY AGREEMENT WITH KING COUNTY FOR THE PURPOSE OF COMPLETING THE RELOCATION OF A COUNTY SANITARY SEWER LINE FOR THE M STREET GRADE SEPARATION PROJECT C201A

Project Engineer Sweeting explained that Resolution No. 4567 allows the City to accept the funds from King County for the design work for the sewer line relocation.

It was moved by Member Pelosa, seconded by Councilmember Partridge, that the Committee recommend Council adopt Resolution No. 4567.

Motion carried 3-0.

### **IV. DISCUSSION AND INFORMATION**

- A. ORDINANCE NO. 6289 FOR RIGHT-OF-WAY VACATION NO. V4-09 – THE ALLEY LOCATED SOUTH OF WEST MAIN STREET AND WEST OF G STREET SW

Engineering Aide Mund presented Ordinance No. 6289, which will be going forward for adoption at the Council Meeting and explained there was an agenda item modification that changed the Public Benefit section of the Right-of-Way Vacation Staff Report and the third bullet point, which reads: "This street vacation would assist the applicant in the expansion of their plant, allowing them to streamline their operations and increase production which could result in a potential sales tax revenue increase." Mund distributed updated copies of the Staff Report.

Mund responded to questions asked by Chair Singer regarding past submittals for Right-of-Way Vacation made by the applicant.

Assistant Director/City Engineer Selle discussed the City cost to process Right-of-Way Vacation applications and the application process following questions asked by Councilmember Partridge.

**B. ORDINANCE NO. 6295 AMENDING CITY OF AUBURN FLOODPLAIN AND FLOOD HAZARD REGULATIONS CURRENTLY SPECIFIED IN CHAPTER 15.68 (FLOOD HAZARD AREAS) OF THE AUBURN CITY CODE AND REFERENCED IN TITLES 14, 16, 17, AND 18 OF THE AUBURN CITY CODE**

Senior Planner Andersen and Environmental Planner Shih presented draft Ordinance No. 6295. Andersen provided a background summary about the National Flood Insurance Program (NFIP)/ Endangered Species Act (ESA) requirements that the City is being required to incorporate as part of its Floodplain Development Regulations. Andersen reported that since the joint Public Works Committee/Planning and Community Development Committee Meeting, February 3, 2010, there has been a public information open house held February 18, 2010 at Cascade Middle School and the Planning and Community Development Committee was briefed on the open house on February 22, 2010. On February 23, 2010 the Planning Commission held a Public Hearing on the proposed amendments in Titles 14 through 18. There is no status change in regard to the final model ordinance from Federal Emergency Management Agency (FEMA). The model ordinance has not been release for public comment and there have been no changes in the status of the revised FEMA Floodplain Maps.

Senior Planner Andersen reviewed the materials that were included in the Public Works Committee Members' agenda packets.

Environmental Planner Shih reviewed the Draft City of Auburn Regulatory Floodplain Map with the Committee, at the request of Chair Singer. Senior Planner Andersen pointed out that in some areas on the map, the geography regulated is increased. Andersen explained that in the blue, red, and orange areas indicated on the map, there will likely be additional assessments required for large scale development and additional mitigation requirements.

Councilmember Partridge asked which of the regulations and requirements will be enforced on a City or Federal level. Senior Planner Andersen answered the City of Auburn will enforce the regulations, as adopted, and FEMA will evaluate the City's adopted regulations, but staff is not sure what process will be used for the evaluation. The Committee and staff discussed the process City staff used to incorporate the NFIP requirements into the existing City Code.

Member Pelosa asked for the ordinance number which established the moratorium. City Attorney Heid responded that there was a resolution adopted to establish the moratorium which was amended to extend the moratorium. Member Pelosa asked if when the moratorium is lifted, City staff will begin processing development permits, as stated in page 2 of the ordinance. Mayor Lewis answered that was correct with the adoption of Ordinance No. 6295.

City Attorney Heid answered questions asked by Member Pelosa about the language on page 4 Section 11.

Senior Planner Andersen stated that the language in the draft amendments represents the minimum requirements that FEMA has conveyed to the City. Andersen discussed the some of the triggers for impact assessment. Chair Singer stated that her preference would be to incorporate the minimum requirements and then increase the regulations if necessary.

## C. NPDES II 2009 ANNUAL REPORT

Storm Drainage Engineer Carlaw distributed an updated copy of the Stormwater Management Program Report to the Committee. Carlaw stated the public review period will begin shortly following the conclusion of the discussion at the Public Works Committee Meeting and the report will be posted on the internet for that review. The 2010 Stormwater Management Program outlines how the City will address the NPDES II permit requirements for the reporting year of 2010 and is also part of the 2009 Annual Report. Carlaw said the Annual Report will be reviewed at the Planning and Community Development Committee Meeting on March 8, 2010 and then brought back to the Public Works Committee Meeting for action and Council for adoption on March 15, 2010. Water Quality Program Coordinator Thorn discussed the difference between the copy of the Annual Report that was included in the agenda packet and the updated copy that was distributed by Storm Drainage Engineer Carlaw.

Water Quality Program Coordinator Thorn explained that the 2009 Annual Report and the 2010 Stormwater Management Program were due to be submitted to the State Department of Ecology by March 31, 2010.

Chair Singer asked if staff felt there were any areas of concern that may be brought forward by the public during the review period. Thorn answered he did not anticipate much public response.

## D. CAPITAL PROJECT STATUS REPORT

Item 2 – CP0762 – Les Gove Neighborhood Improvements – Phase 1: Member Pelosa asked when the punchlist work will be completed. Assistant City Engineer Gaub answered that some of the work is weather dependent and is almost complete.

Item 20 – CP0820 – 2008 Signal Improvement Project: Assistant City Engineer Gaub stated that the project started design in 2009 with the intent to start construction in 2010 but the budget for the project was reduced and construction will probably begin in a later year, following questions asked by Member Pelosa.

Item 27 – CP0909 – Academy Booster Pump Station: Member Pelosa commented on the status stating that the consultant work is underway, but construction was deferred to 2011. Assistant City Engineer Gaub explained that the project and Project No. CP0909, Lakeland Hills Booster Pump Station were previously shown as one project; however since the Lakeland Hills site is moving forward to construction this year, the projects were divided into two separate line items on the Capital Project Status Report to better reflect the status of the individual projects.

Item 29 – C518A – Downtown Water Quality Facility: Member Pelosa asked if staff anticipated a start year for the project. Assistant City Engineer Gaub answered that the staff will be bringing the project back to the Committee for further discussion based on the feasibility report.

Item 31 – CP0624 – Well 5 Rehabilitation: Member Pelosa asked when the consulting scoping work will be complete. Assistant City Engineer Gaub stated the consultant agreement will probably be brought to the Committee for action later in Spring or Summer 2010.

**V. ADJOURNMENT**

There being no further business to come before the Public Works Committee, the meeting was adjourned at 4:21 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

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Rich Wagner  
Chairman

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Jennifer Rigsby  
Public Works Department Secretary